

**ORR CITY COUNCIL
MINUTES OF REGULAR MEETING
AUGUST 14, 2023**

The regularly scheduled meeting of the Orr City Council was held Monday, August 14, 2023, at the Orr City Hall.

Mayor Robert Antikainen called the meeting to order at 5:00 p.m. Roll call was taken, and the Pledge of Allegiance was recited.

Present:	Mayor	Robert Antikainen
	Councilperson	Melissa Wright
	Councilperson	Bruce Black

Absent:	Councilperson	Hannah Manick
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Also present: Clerk/Treasurer, Angela Lindgren; Liquor Store Manager, Laura Manai; Ambulance Director, Donna Hoffer; Bill Hoffer; Marie Cloyd, Dennis Cote; Dave Colburn, *Timberjay*; and Amy Shuster, *Cook News Herald*.

Agenda additions: Mayor Antikainen advised that employee evaluations will be closed and moved to after adjournment. Agenda Item L. added to the agenda to approve Resolution 2023-18 for the Voyageur ATV Club to add signs.

Motion by Bruce Black, second by Melissa Wright, to approve Consent Agenda consisting of Minutes of Regular Meeting of July 10, 2023, and expenditures in the amount of \$215,258.87. All in favor. MOTION CARRIED. One (1) Absent.

Motion by Bruce Black, second by Melissa Wright, to approve the 2022 City Audit and not conduct Actuarial Survey. All in favor. MOTION CARRIED. One (1) Absent.

Dennis Cote was present regarding his Short-Term Rental Application. Councilperson Black was advised that port a potty and water jugs are provided to the renters. Motion by Bruce Black, second by Melissa Wright, to approve Short-Term Rental Application. All in favor. MOTION CARRIED. One (1) Absent.

Motion by Bruce Black, second by Melissa Wright to accept the low propane bid for the 2023-24 heating season from Rainy Lake Oil in the amount of \$1.299 per gallon. Other bids were received from Lakes Gas in the amount of \$1.399 per gallon with an \$85 maintenance fee and Ferrellgas in the amount 1.369 up to 13,000 gallons. All in favor. MOTION CARRIED. One (1) Absent.

Motion by Bruce Black, second by Melissa Wright to approve Orr Ambulance Service guidelines with the revised requirements of 24 hours per month. All in favor. MOTION CARRIED. One (1) Absent.

Motion by Bruce Black, second by Melissa Wright, for Approval of Resolution 2023-16 accepting donations to Orr Volunteer Ambulance in the amount of \$50.00 from Dolores Jacobson in memory of Bill Purdy and a donation from the Orr Lions Community Foundation to Orr Volunteer Ambulance for supplies in the amount of \$3,016.96 and Orr Fire Department in the amount of \$4,258.16 for one full set of turnout gear. All in favor. MOTION CARRIED. One (1) Absent.

Motion by Bruce Black, second by Melissa Wright, for Approval of Resolution 2023-17 Authorizing the City of Orr to Make Application to and Accept Funds from Compeer Financial for the Orr Area Volunteer Ambulance Service. All in favor. MOTION CARRIED. One (1) Absent.

Motion by Bruce Black, second by Melissa Wright, for Approval of Memorandum of Understanding to allow the recoup of funds from those who do not complete the training process.

Bruce Black made motion, second by Melissa Wright, to authorize the City of Orr to Release Funds for 2nd payment for the King Road Lift Station to Utility Systems in the amount of \$36,945.50. All in favor. MOTION CARRIED. One (1) Absent.

Motion by Bruce Black, second by Melissa Wright, to hire Ellen Little for the Deputy Clerk/Treasurer position effective August 14, 2023. All in favor. MOTION CARRIED. One (1) Absent.

Motion by Bruce Black, second by Melissa Wright, to update City Financial Account Signatories to add Clerk/Treasurer Angela Lindgren and Deputy Clerk/Treasurer Ellen Little. Financial Accounts include:

Park State Bank: Checking, ATM, Savings
League of MN Cities- 4M Fund
RBC Wealth Management- Investments
North Star Credit Union - Savings

Clerk/Treasurer Angela Lindgren asked for approval for to travel and attend Clerks Academy training at the League of Minnesota Cities in St. Paul September 7 & 8. Motion by Bruce Black, second by Melissa Wright to approve training.

Additional agenda item of trail marking signs was advised by Bruce Black that this was done previously but did make motion to approve, just in case, second by Melissa Wright, to approve ATV trail marking signs in the city to be put up by Voyageur Trail club. All in favor. MOTION CARRIED. One (1) Absent.

REPORTS FROM DEPARTMENT HEADS

Liquor Store: Liquor Store Manager Laura Manai reported sales for July were good. The past weekend had over \$4000.00 in sales each day. Evenings are doing really well and the days are steady. They have been selling lots of food. The AC unit went out and parts have been ordered. The walk-in cooler is not working and needs to be fixed.

Water and Sewer: Maintenance Supervisor Paul Koch was absent. No report.

Airport: Airport Supervisor Ethan Olson was absent.

Ambulance: Ambulance Director Donna Hoffer advises that the WEX fuel cards were approved and will be arriving in the next week. Rig#1 has been having troubles with a freezing floor in the winter due to the time it takes to travel. It was recommended that a heater be added to stop from slipping.

Fire Dept: Fire Department Chief was absent.

Comments from Visitors: Amy Shuster, *Cook News Herald* advised that ambulance staff had visited Vacation Bible School and did a great job. She stated that children really enjoyed it and many children voted that they would like to grow up and help people.

Comments from Mayor/Council: None

There being no further business before the Council, motion by Bruce Black, second by Melissa Wright, to adjourn. All in favor. MOTION CARRIED. One (1) Absent.
Meeting adjourned at 5:23 p.m.

Respectfully submitted,


Robert Antikainen, Mayor


Angela Lindgren, Clerk/Treasurer