

**ORR CITY COUNCIL  
MINUTES OF REGULAR MEETING  
JUNE 10, 2024**

The regularly scheduled meeting of the Orr City Council was held Monday, June 10, 2024, at the Orr City Hall.

Mayor Robert Antikainen called the meeting to order at 6:00 p.m. Present at roll call:

Present:	Mayor	Robert Antikainen
	Councilperson	Bruce Black
	Councilperson	Melissa Wright
	Councilperson	Hannah Manick
	Councilperson	John Jirik
Absent:	None	

Also present: Clerk/Treasurer, Angela Fabish; Airport Manager/Assistant Maintenance, Ethan Olson; Ambulance Director, Donna Hoffer; Bill Hoffer, Fire Department staff, Karen Barto; Dave Colburn, *Timberjay*;

Deletions or Additions to the Agenda: None

Motion by Bruce Black, second by Hannah Manick, to approve Consent Agenda consisting of Minutes of Regular Meeting of May 13, 2024; expenditures in the amount of \$142,982.48. All in favor. MOTION CARRIED.

Motion by Melissa Wright, second by Hannah Manick, approving Resolution 2024-13 accepting donations to Orr Fire and Volunteer Ambulance. All in favor. MOTION CARRIED. Thank you expressed to donators from Melissa Wright.

Motion by Bruce Black, second by John Jirik, to approve Resolution 2024-14 for the Ambulance Service to Make Application to and Accept Funds from the ARMER Equipment Grant Program for radios. All in favor. MOTION CARRIED.

Motion by John Jirik, second by Hannah Manick, to approve payments to Genesis Refrigeration and O'Day Equipment. All in favor. MOTION CARRIED.

Motion by John Jirik, second by Hannah Manick, to approve Leiding Cemetery Annual dues in the amount of \$1000.00 and report. All in favor. MOTION CARRIED.

Motion by Hannah Manick, second by John Jirik, to put out a request for bids on the repair of the ramp at the Liquor Store. All in favor. MOTION CARRIED.

Motion by Melissa Wright, second by John Jirik, to approve formation of Personnel Committee to provide oversight to City staff. Melissa Wright and John Jirik volunteered to be on the committee. All in favor. MOTION CARRIED.

Discussion regarding previously tabled item of subdivision of the parcel owned by Lumber-Orr-Hardware. Jacob Holman was unable to attend the meeting but had informed Clerk/Treasurer Angela Fabish that he had contacted St. Louis County and found that the subdivided lot would be recordable and that he would be willing to keep parcel as commercial and use for business signage and put in a dock. Clerk/Treasurer Angela Fabish also confirmed that this parcel would be recordable, but it is a non-conforming lot. Motion by John Jirik, second by Hannah Manick, to keep the Lumber-Orr-Hardware parcel as it is currently. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Hannah Manick, to appoint the Personnel Committee to address the previously tabled item of vacation carryover for staff. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by John Jirik, to reinvest matured CD with RBC investments for 1 year at 5.3%.

#### REPORTS FROM DEPARTMENT HEADS

Liquor Store: Liquor Store Manager Laura Manai reported that it's been busy. Marie just got back from vacation. Laura and Luke removed the ice machine out of the kitchen. Need plumbing hooked up. Will have to go out for bid for a licensed and bonded contractor. Advised that the On-Sale is up \$10,000 and Off Sale up \$3,000. Melissa Wright asked if a new popcorn maker can be purchased. Receipt found for little fridge but it was outside the warranty. John Jirik thanked Laura for all the hard work she has done. Hannah Manick gave two thumbs up.

Ambulance: Ambulance Director Donna Hoffer reported 11 runs, 3 transfers and 2 mutual aid. They have had 51 runs year to date. Memorial Day was extremely busy. The architect has submitted plans for the Ambulance garage which were not approved by staff and will be reworked by the architect. Bids are out for the new ambulance with bids closing on June 25<sup>th</sup>. Additional training with first responders has been done this month. Need to set policies for write offs as the auditor was concerned.

Fire Dept: Karen Barto advised that Fire Department will be sponsoring the bouncy house at the 3<sup>rd</sup> of July and that they have purchased 5 tables from Menards with the donations.

Water and Sewer: Maintenance Supervisor Paul Koch was not present. Maintenance report was submitted and read by Mayor Antikainen.

Airport: Airport Manager Ethan Olson reported inventory of 1835 LL gallons of and 1501 gallons of Jet A. Advised that Fahrner removed and ground out the paint for the radius circle around the fuel system and believed that they would be back to paint

Parks & Rec: Clerk/Treasurer Angela Fabish advised that the TIC traffic has increased, and she has been able to contact people to drop off more brochures. The job description has been created and 2 people have picked up applications for the new position of City Office Administrative Assistant/Visitor Information Specialist. Mayor Antikainen and Hannah Manick will help with

job interview. Melissa Wright advised standard interview questions will be developed by the Personnel Committee.

Comments from Public:

Clerk/Treasurer Angela Fabish advised that there was a thank you in the paper from Darrel Lindgren to the Ambulance crew for his recent fall on his boat. Angela advised that this was her father and that it was nice to know that the Ambulance crew would be able to respond to help him.


Comments from Mayor/Council:

Melissa Wright asked if the City is responsible for the potholes between the Post Office and the General Store. Clerk Angela Fabish advised that she would discuss with Paul. Hannah Manick thanked everyone for donations for picnic tables and the ambulance department.

There being no further business before the Council, motion by Hannah Manick, second by Melissa Wright to adjourn. All in favor. MOTION CARRIED.

Meeting adjourned at 6:26 p.m.

Respectfully submitted,

  
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Mayor Robert Antikainen

Attest:   
\_\_\_\_\_  
Angela Fabish, Clerk/Treasurer