

**ORR CITY COUNCIL**  
**MINUTES OF REGULAR MEETING**  
**May 8, 2023**

Mayor Robert Antikainen called the Meeting to order at 5:00 p.m. Roll call was taken and the Pledge of Allegiance was recited:

Present:	Mayor	Robert Antikainen
	Councilor	Lloyd Scott
	Councilor	Bruce Black
	Councilor	Melissa Wright
	Councilor	Hannah Manick

Also present: Deputy Clerk/Treasurer, Jennifer Whittemore; Ambulance Director, Donna Hoffer; Maintenance Supervisor, Paul Koch; Alan Johnson, Benchmark Engineering; Amy Shuster, *Cook News Herald*; David Colburn, *Timberjay*; and other members of the public.

Deletions to the agenda: Dan Cooper, Business Development Manager at Lake Country Power. Will plan to attend June 12, 2023, Council meeting.

Additions to the Agenda: Alan Johnson, Benchmark Engineering regarding funding for Dock. Bollig, Inc. for Airport Fuel system. Request to form a committee to review Policy and Procedures for the City of Orr.

Motion by a Council Member and second by Council Member Hannah Manick, to approve the Consent Agenda consisting of Minutes of Regular Council meeting of April 10, 2023, and Minutes of Special Meeting on April 19, 2023 and expenditures in the amount of \$86,928.55. All in favor. MOTION CARRIED.

Agenda Item A: Alan Johnson of Benchmark Engineering, Inc. presented plans and specifications for grant application to MN DNR, Division of Parks and Trails. Receiving this grant may obligate the city of Orr to match \$10,000. It is not certain if the IRRRB grant process could match when their grant application opens July 1, 2023. If IRRRB doesn't cover the match, the City of Orr does not have to accept the DNR grant. Question raised by audience member as to the impact on hospitality, Council Member Black responded that it doesn't matter, as the city does not have \$10,000? Question if Resort Association can write a grant? Motion to Table was made by Hannah Manick, second by Bruce Black. All in favor. MOTION CARRIED.

Agenda Item B: Tourist Information Center – Options for Saturday staffing and cleaning help. Pre-Covid, Voyageur National Park used to send someone to staff Tourist Information Center, Council Member Hannah Manick stated TIC committee can investigate this inquiry. It was stated that prior cleaners were no longer interested in helping. Question raised about availability of RV dump on weekends. Motion to approve investigating staffing made by Council Member Hannah Manick, second by Council Member Melissa Wright. All in favor. MOTION CARRIED.

Agenda Item C: Status of Probation for the following full-time employees. Laura Manai completed 90-day probation period as liquor store manager on May 9, 2023. Andrew Francke completed 90-day probation period as full-time bartender on May 13, 2023. Liquor Store Committee members, Mayor

Robert Antikainen and Council Member Hannah Manick stated stopping into the Municipal bar and liquor store and everything looked good. Motion made to approve of successful completion of probation of with both employees made by Council Member Hannah Manick, second by Council Member Melissa Wright. All in favor. MOTION CARRIED.

Agenda Item E: Short term rental Permit Application for P4T Holdings, 4568 Lake Street owned by Preston Sokoloski. Motion made to approve by Council Member Bruce Black, second by Council Member Hannah Manick. All in favor. MOTION CARRIED.

Agenda Item F: Approval of Resolution 2023-09 accepting of Council Resignation and Declaring a Vacancy to fill Council Member Lloyd Scott after May 31, 2023. Motion made by Council Member Bruce Black, second by Council Member Melissa Wright. All in favor. MOTION CARRIED.

Agenda Item G: Approval of Unorganized Township Fire Protection Services Contract for 2024 with St. Louis County. Orr Fire Department provides coverage for unorganized townships in Ash Lake, parts of Willow Valley and parge of GRS in amount of \$12,820.00. Motion made by Council Member Bruce Black, second by Council Member Melissa Wright. All in favor. MOTION CARRIED.

Agenda Item H: Created a policy for mileage reimbursement for staff when using personal vehicles for routine city business. Council Member Hannah Manick stated to not create a policy, as it is not in job description. Motion made by Council Member Bruce Black, second by Council Member Hannah Mannick. All in favor. MOTION CARRIED.

Agenda Item I: Replacement of security system at Orr Municipal Liquor Store. Liquor Store Manager, Laura Manai, stated prices of \$1700.00 to fix the box & \$2500.00 for whole system. Spending cap stated at \$2000.00. Motion made by Council Member Hannah Manick to fix only the box, second by Council Member Bruce Black. All in favor. MOTION CARRIED.

Agenda Item J: Two quotes to repair standpipe on the water tower. Paul made a claim with the insurance company for repairs to the expansion joint and replace insulation. Looking at additional funding sources from IRRRB. Panel is securing rebids. Motion made to table discussion by Council Member Lloyd Scott, second by Hannah Manick. All in favor.

Agenda Item K: Approve building Permit for shed for Doug and Sheila Whitcomb. Motion made to approve Building Permit made by Council Member Bruce Black, second by Lloyd Scott. All in favor. MOTION CARRIED.

Agenda Item L: Bid for Orr Airport Fuel System Project. Accept bid for low base bid for \$656,567.00 along with alternate 1 of \$14, 867.00 for a total of \$671,434.00. Council Member Bruce Black stated to only accept if there is funding for the city. Motion made by Bruce Black to accept bid, second by Council Member Hannah Manick. All in favor. MOTION CARRIED.

Agenda Item M: Request made by Council Member Melissa Wright to form a committee to review The City of Orr Policies and Procedures. Motion made to approve by Council Member Bruce Black, second by Council Member Hannah Manick. All in favor. MOTION CARRIED.

REPORTS FROM DEPARTMENT HEADS:

Liquor Store: Liquor Store Manager Laura Manai stated all is good, believes there is profit of about \$6500.00 for Liquor store for last month. Ice machine needs more than 1 quote. \$8000 just for the top part. Laura stated she will look into it more.

Water and Sewer: Maintenance Supervisor Paul Koch reports laundry list of repairs including Firehall and Liquor Store sink spouts, rec center has water issues. King road lift station pumped and looking at upgrades. Lift station issues on King Road. Cleaning street, plow truck at airport stuck-pulled out. John Hess brought on to help in lieu of Assistant Maintenance position being filled.

Airport: Paul Koch reported running lights are fixed, Jet A pump is working, shoe brackets on pick-up fixed, plow and snow blower are fixed. Mouse traps set. Cleaning up sod.

Fire Department: No report.

Ambulance Department: Ambulance Director Donna Hoffer reported both ambulances are in top shape, been working on Medicare/Medicaid billing, lost 1 EMT, gained 1 student, another taking EMT test. Architect for garage – waiting for proposal.

Tourist Information Center: Busy, lots of traffic.

Comments from Council/Visitors: Conciliation Court ruled in favor of Cote. Person sharing information demanded to be paid Tuesday, May 9, 2023. Advertisement in paper for cleaner for firehall, TIC, Community Center. Motion made by Council Member Hannah Manick, second by Council Member Bruce Black. All in favor. MOTION CARRIED.


Comments from Mayor: Thanks to Council Member Lloyd Scott for 14 years of service to the City of Orr. Thanks to Cheri Carter for 14 years of service to the City of Orr. Acknowledgement of Paul Koch and Orr WWTP Certificate of Commendation – Wastewater Treatment Facility Operational Award.

There being no further business before the Council, motion by Council Member Bruce Black, second by Council Member Hannah Manick, to adjourn. All in favor. MOTION CARRIED.

Meeting adjourned at 5:45 p.m.

Respectfully submitted,

  
Robert Antikainen, Mayor

  
Jennifer Whittemore, Deputy Clerk/Treasurer