

**ORR CITY COUNCIL  
MINUTES OF REGULAR MEETING  
March 13, 2023**

Mayor Robert Antikainen called the Meeting to order at 5:00 p.m. Roll call was taken and the Pledge of Allegiance was recited:

Present:	Mayor	Robert Antikainen
	Councilor	Lloyd Scott
	Councilor	Bruce Black
	Councilor	Melissa Wright
	Councilor	Hannah Manick

Also present: Clerk/Treasurer, Cheri Carter; Ambulance Personnel Bill and Donna Hoffer; Fire Chief, Jeremy Wright; Liquor Store Manager, Laura Manai; Maintenance Supervisor, Paul Koch; Assistant Maintenance, Christopher Kelley; Amy Shuster, *Cook News Herald*; and Dennis and Ericka Cote.

There were no additions or deletions to the agenda.

Motion by Bruce Black, second by Melissa Wright, to approve the Consent Agenda consisting of Minutes of Regular Council meeting of February 13, 2023; and expenditures in the amount of \$94,115.95. All in favor. MOTION CARRIED.

Motion by Lloyd Scott, second by Hannah Manick, to deny Dennis Cote's request for additional damages to his pickup as a result of an incident on December 30, 2022. City maintenance staff Paul Koch was backing up in front of the Orr General Store and Pelican Bay Foods while plowing snow when hit Dennis' front bumper. After talking with both parties, the city's insurance adjuster determined Paul to be 75% at fault and Dennis to be 25% at fault. Dennis obtained an estimate from Manick Auto Body in the amount of \$1,748.86 for repair. The City's insurance company has paid \$1,311.65 to Dennis for damages. Dennis has filed a claim in Conciliation Court for the balance against the City. The claim will be defended by the insurance adjuster and city staff. Voting in favor: L. Scott, H. Manick, B. Black. Opposed: M. Wright. MOTION CARRIED.

Motion by Bruce Black, second by Melissa Wright, to approve Stryker Data Plan for the LifePak modems in the amount in the amount of \$2,790.00. This is a three- year plan starting 3/1/23 and ending 2/28/26. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Lloyd Scott, to approve Resolution 2023-06 accepting a donation to the Orr Volunteer Fire Department in the amount of \$140.00. All in favor. MOTION CARRIED.

Motion by Lloyd Scott, second by Bruce Black, to approve the request from the Orr Fire Department to sponsor an Easter celebration for kids 0-10. The event will be held on April 1<sup>st</sup> at the Tourist Information Center and will be open to the entire community. All in favor. MOTION CARRIED.

Motion by Melissa Wright, second by Hannah Manick, to transfer \$250 to the Fire Department from the Economic Development Fund to help sponsor this event. The City has budgeted \$1,000 for community events. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Lloyd Scott, to approve Request for FAA Transfer of Entitlement Funds in the amount of \$49,000 to Elbow Lake with a payback date in fiscal year 2026. Orr does not have a planned federal project before these funds expire on 9/30/23. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Hannah Manick, to approve the plans and specifications for the new fueling system at the Orr Regional Airport and advertisement for bids schedule. Acceptance of any bids is contingent on obtaining grants from MnDOT-Aeronautics and the IRRRB. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Hannah Manick to approve Resolution 2023-07 Authorizing the City of Orr to Make Application to and Accept Funds from the IRRRB Community Development Infrastructure Program for construction of the new fueling system at the airport. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Lloyd Scott, to approve the quote from DSC Communications in the amount of \$1,055 for a mobile install for the radio in the tanker truck. All in favor. MOTION CARRIED.

Motion by Lloyd Scott, second by Hannah Manick, to hire Jennifer Whittemore for the Deputy Clerk position with an effective start date of March 22, 2023. This is a full-time salaried position with a starting wage of \$35,360 per year. Jennifer will be eligible for full-time employee benefits after successful competition of a 90-day probation period. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Lloyd Scott, approve transfer of \$300.00 from the Liquor Store checking account to the ATM bank account to cover bank service fees and ATM fees. All in favor. MOTION CARRIED.

Motion by Hannah Manick, second by Melissa Wright, to return a dividend check in the amount of \$203.45 to RBC. It was sent out in error to the City. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Hannah Manick, to authorize the Ambulance Committee, Donna and Cheri to reinvest expiring CD on 3/30/23 in the amount of \$157,000 into another CD that best meets the needs of the ambulance. All in favor. MOTION CARRIED.

#### REPORTS FROM DEPARTMENT HEADS:

Liquor Store: Liquor Store Manager Laura Manai reported everything is going well. Business is starting to slow with deterioration of the snowmobile trails. The codes on the security system have been changed. She and Paul have been discussing putting a new ice machine in the basement. The sink in the bar also needs to be fixed as it has pinholes in it and leaks.

Water and Sewer: Maintenance Supervisor Paul Koch reported things are going good. He has been contacted by Viita's about dumping their septic waste at the wastewater treatment plant. The MPCA has no objection with them doing this as long as the city has an agreement with Viita's that no industrial waste is to be dumped into the system. The council authorized Paul to research what it would take to put the older lift station at the wastewater plant back in service.

Airport: Paul Koch reported an inventory of 1,101 gallons of 100LL and 2,303 gallons of Jet A. He had to call Jeff Zgaynor to look at the plow truck.

Fire Department: Fire Chief Jeremy Wright reported they had a light installed above the man door at the Fire Hall. They had 5 calls last month and 1 so far in March. They have purchased materials from Lumber-Orr-Hardware in order to build a drying rack for their new turnout gear.

Ambulance Department: Ambulance Director Donna Hoffer reported the Orr Ambulance received an award from the EMSRB for excellent patient care. TransMedic has sold their business to EMS Management. The cost to the city for billing services will remain the same.

Tourist Information Center/City Hall: The council gave its approval for Chris Kelley to set up a surveillance camera at City Hall so office staff can see who's entering the building. The cost will be under \$500.

Comments from Council/Visitors: Dennis Cote expressed his dissatisfaction that the City will not pay for the entire cost of repairs to his pickup.

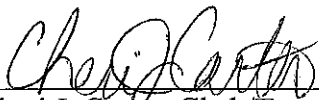
Comments from Mayor: Christopher Kelley was welcomed to the City of Orr as a new employee.

There being no further business before the Council, motion by Bruce Black, second by Hannah Manick, to adjourn. All in favor. MOTION CARRIED.

Meeting adjourned at 5:35 p.m.

Respectfully submitted,

  
Robert Antikainen, Mayor

  
Cheri J. Carter, Clerk/Treasurer