

**ORR CITY COUNCIL
MINUTES OF REGULAR MEETING
OCTOBER 10, 2023**

The regularly scheduled meeting of the Orr City Council was held Tuesday, October 10, 2023, at the Orr City Hall.

Mayor Robert Antikainen called the meeting to order at 5:31 p.m. Present at roll call:

Present:	Mayor	Robert Antikainen
	Councilperson	Bruce Black
	Councilperson	Melissa Wright
	Councilperson	Hannah Mannick

Also present: Clerk/Treasurer, Angela Lindgren; Maintenance Supervisor, Paul Koch; Airport Manager Ethan Olson; Ambulance Director, Donna Hoffer, Amy Shuster, *Cook News Herald*; Dave Colburn, *Timberjay*; Daniel Manick, Business Representative for IUOE Local 49. Liquor Store Manager, Laura Manai, arrived after roll call.

Deletions to the Agenda: Agenda Item I. Approve Raise Increase for each Liquor Store Manager Laura Manai & Bartender Marie Cloyd retroactive to 9/1/23;

Agenda Item F. Review status of Probation for City Clerk/Treasurer and Terms of IUOE Local 49 Union Contract moved to closed meeting.

Additions to the Agenda: Agenda Item K. Special Election for Vacant Council Seat

Motion by Bruce Black, second by Hannah Manick, to approve Consent Agenda consisting of Minutes of Regular Meeting of September 11, 2023, and expenditures in the amount of \$126,484.13. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Melissa Wright, to approve 2024 Fire Protection Services Contract for St. Louis County Unorganized Townships. All in favor. MOTION CARRIED.

Motion by Hannah Manick, second by Melissa Wright, to remove former Deputy Clerk/Treasurer Jennifer Whittemore as the Data Practices Designee and replace with Clerk/Treasurer Angela Lindgren. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Hannah Manick to approve resolution 2023-21 accepting Donation to the Orr Ambulance in the amount of \$500.00 from Stuart and Mary McKie. All in favor. MOTION CARRIED.

Discussion regarding blight complaint for property 4720 Pine Drive received via email requesting a formal response from the council on the resolution of the issue and time frame to blight. Question to refer to City Attorney due to previous interaction with the property. Council advised by Clerk/Treasurer, Angela Lindgren, previous blight notices had not been sent to new property owner and notice could be sent advising 10 days to respond. Councilperson Bruce

Black questioned if back taxes had been paid. Decided that if taxes had been paid, blight notice would be sent. If taxes not paid, would refer to City Attorney. Melissa Wright advised that blight letter should state speed clean up. Motion by Hannah Manick, second by Bruce Black to approve above decision. All in favor. MOTION CARRIED

Motion by Bruce Black, second by Melissa Wright, to approve request from Ambulance Director Donna Hoffer to obtain snow removal bids for Orr Ambulance Garage. All in favor. MOTION CARRIED.

Hannah Manick made motion, second by Melissa Wright, to approve Halloween prizes for the Liquor Store 1st place \$150 cash, 2nd place \$100 gift certificate to Liquor Store and 3rd place \$75 gift certificate to Liquor Store. All in favor. MOTION CARRIED.

Discussion on removal of non-working ice machine from Liquor Store Kitchen. Hannah Manick advised that the ice machine needs to be moved to make room in the kitchen for work space. Liquor Store Manager Laura Manai stated that although the top of the machine is no longer working there is a place in Virginia that she could buy a working top if the bottom bin could be stored elsewhere until received. Options for storage were utility room at City Hall/Tourist Information Center, Airport and the Bus Garage. Paul Koch advised that maintenance staff will not be able to remove the ice machine because of the dairy board put around the window and recommended it be hired out. After lengthy discussion, Laura M. will destruct the ice machine to make it fit out the door. Motion by Hannah Manick, second by Melissa Wright to remove ice machine in pieces. All in favor. MOTION CARRIED.

Review and discussion of 2023 committee appointments. Currently Old City Hall does not have a committee to advise but has a long term tenant in the building. Hanna Manick advised she is unable to continue on the ATV committee. Committees assigned as follows:

Airport:	Robert Antikainen / Melissa Wright
Ambulance:	Bruce Black / Robert Antikainen
Buildings: (TIC/City Hall/old City Hall Community Center):	Robert Antikainen/Hannah Manick
Cemetery:	Bruce Black / Melissa Wright
Fire Dept.	Hannah Manick/ Melissa Wright
Liquor Store:	Robert Antikainen / Hannah Manick
Parks & Rec/ ATV & VTSI:	Bruce Black / Melissa Wright
Water & Sewer	Robert Antikainen / Bruce Black

Clerk/Treasurer Angela Lindgren advised that announcing a vacancy and appointing a councilperson in the vacant council seat would be a better option than a Special Election. A Special Election needs to be held on specific days and State Auditor needs to be notified 74 days in advance. Additionally, there are expenses with printing ballots, advertising and paying judges and possibly automark. Also, she has not completed election judge training.

REPORTS FROM DEPARTMENT HEADS

Liquor Store: Liquor Store Manager Laura Manai advised the Muni has slowed down but has been good. She worked Monday night and it was busy.

Water and Sewer: Maintenance Supervisor Paul Koch read his report.

He and Ethan removed the water circ pump building floor and dug up electrical feed line so it can be reused. Stated the water tower is repaired and a bacteria test to be performed tomorrow. Hiring Udovich's to fix drainage issue under the tower and new fencing has been ordered to repair the fence. Fence will be moved. Most hydrants and sewers have been checked and flagged for winter. Picked up new cutting edges for plow. He fixed the handwash station at the Legion/Community Center to bring to MDH regulations and turned off AC and turned on the heat. Also stated that Arrow Auto picked up cracked storm window to repair from Old City Hall/Fire Hall. Heat has been turned on for tenant. Tourist Information Center had a leak from the toilet wall gaskets. 3 toilets have been replaced. worked on. Found that base elbow gasket is leaking Nick Gibson is going to replace. Ordered parts for bathroom partitions. Liquor store had a clogged sewer that was taken care of.

Airport: Cleaned fuels system on large tractor. It wouldn't start. He built a bracket for holding runway lights. Located sewer drain and Ethan removed the brush from it. Received new windsock.

Ambulance: Ambulance Director Donna Hoffer advised there were 16 runs for the month. Heater being replaced in Rig 1. Med training has been done.

Fire Dept: Fire Chief Jeremy Wright was not present.

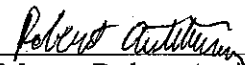
Tourist Information Center: Clerk/Treasurer Lindgren advised Crane Lake board of directors has decided to not continue membership with PLRA. This will be a loss of approximately \$3000.00 annually.

Comments from Mayor/Council: None

There being no further business before the Council, motion by Melissa Wright, second by Hannah Manick to adjourn to continue Union negotiations and performance evaluation for Angela Lindgren. All in favor. MOTION CARRIED.

Meeting adjourned at 6:02 p.m.

Respectfully submitted,



Mayor Robert Antikainen

Attest: 

Angela Lindgren, Clerk/Treasurer