

**ORR CITY COUNCIL
MINUTES OF REGULAR MEETING
January 9, 2023**

The regularly scheduled meeting of the Orr City Council was held on Monday, January 9, 2023, at the Orr City Hall.

Robert Antikainen was sworn in as mayor for a two-year term (1/2/23-12/31/24). Bruce Black and Hannah Manick were sworn in as councilpersons for four-year terms (1/2/23-12/31/26).

Mayor Robert Antikainen called the Meeting to order at 5:03 p.m. Roll call was taken and the Pledge of Allegiance was recited:

Present:	Mayor	Robert Antikainen
	Councilor	Lloyd Scott
	Councilor	Hannah Manick
	Councilor	Bruce Black
	Councilor	Melissa Wright

Also present: Clerk/Treasurer, Cheri Carter; Deputy Clerk, Laura Manai; Maintenance Supervisor, Paul Koch; Liquor Store Manager, Charles Nieman; Ambulance Director, Donna Hoffer; David Colburn, *Timberjay*; Amy Shuster, *Cook News Herald*, and other members of the public. No additions or deletions were made to the agenda.

Motion by Bruce Black, second by Melissa Wright, to approve the Consent Agenda consisting of Minutes of Regular Council meeting of December 12, 2022; Minutes of Truth-in-Taxation Meeting of December 12, 2022; and expenditures in the amount of \$94,345.97. All in favor. MOTION CARRIED.

Motion by Lloyd Scott, second by Bruce Black, to table the request from Dennis and Ericka Cote to purchase the two city owned lots identified as Parcel Codes 180-0050-00130 and 180-0050-00150 until the June meeting. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Hannah Manick, to approve the 2023 Pay Equity Report. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Lloyd Scott, to approve Sterle and Co., Ltd., as the 2023 auditing firm and to accept the terms of their service contract. All in favor. MOTION CARRIED.

Two bids were submitted for consideration of the 2023 legal newspaper. Based on cost to publish, the *Timberjay* had a higher legal rate but a lower display ad rate. Motion by Bruce Black, second by Hannah Manick, to accept the bid from the *Timberjay* for \$1.19 per column inch for legals and \$3.25 per column inch for display ads. The bid from the *Cook News Herald* for legals was \$1.20/column inch and \$4.00/column inch for display ads. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Hannah Manick, to appoint the Klun Law Firm, as the City's 2023 legal counsel; and Fryberger, Buchanan, Smith & Frederick, P.A., as the 2023 bond counsel. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Lloyd Scott, to appoint Benchmark Engineering as the 2023 engineering firm for the City of Orr; and Bollig Inc., as the 2023 engineering firm for the Orr Regional Airport. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Hannah Manick, to appointment Robert Antikainen as the 2023 Local Noxious Weed Inspector. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Hannah Manick, to designate the following financial institutions and authorized signatories for 2023:

Park State Bank	Checking	Robert Antikainen, Lloyd Scott, Cheri Carter
	ATM	Charles Nieman, Cheri Carter, Laura Manai
	Savings	Robert Antikainen, Cheri Carter
	EDA	Robert Antikainen, Bruce Black
League of MN Cities	4M Fund	Robert Antikainen, Cheri Carter
RBC Wealth Mgmt	Investments	Robert Antikainen, Cheri Carter
North Star CU	Savings	Lloyd Scott, Cheri Carter

The second half Cook-Orr Hospital levy funds in the amount of \$40,468.97 will be deposited into the Ambulance Fund for operation and maintenance expenses.
All in favor. MOTION CARRIED.

Motion by Lloyd Scott, second by Melissa Wright, to designate Bruce Black as the 2023 acting Mayor who shall preside and perform duties in the absence of the Mayor. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Melissa Wright, to approve the 2023 committee appointments:

Airport	Robert Antikainen / Melissa Wright
Ambulance	Bruce Black / Robert Antikainen
Cemetery	Bruce Black / Melissa Wright
Community Center	Robert Antikainen/Hannah Manick
Fire Dept.	Lloyd Scott / Melissa Wright
Liquor Store	Robert Antikainen / Hannah Manick
Parks & Rec	Robert Antikainen / Melissa Wright
Tourist Info	Hannah Manick / Lloyd Scott
Water & Sewer	Robert Antikainen / Bruce Black

All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Melissa Wright, to approve the 2023 standard mileage reimbursement rate at the IRS allowable rate of 65.5 cents per mile. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Hannah Manick, to approve Resolution 2023-01 Accepting a Donation to the City. A cash donation of \$220.00 was accepted for the Orr Fire Department. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Melissa Wright, to approve the request from the Ambulance Director Donna Hoffer to purchase a one-year subscription to Emergency Medical Responder Interactive Courses in the amount of \$544.00. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Hannah Manick, to approve 2023 Liquor Liability Insurance Coverage with Illinois Casualty Company in the amount of \$4,589.00. All in favor. MOTION CARRIED.

REPORTS FROM DEPARTMENT HEADS:

Liquor Store: Liquor Store Manager Charles "Chet" Nieman reported sales for 2022 were up significantly from 2021. The floor in the liquor store needs to be stripped and waxed. Chet got a quote from ServiceMaster for \$1,300 if they were to do it. He offered to strip and wax the floors for \$650. The wax and stripper would be supplied by the liquor store. Motion by Bruce Black, second by Hannah Manick, that Chet be authorized to do the work. All in favor. MOTION CARRIED.

Water and Sewer: Maintenance Supervisor Paul Koch reported he had to replace a broken water meter. The frost sensor on Highway 23 is not working. MnDOT has been notified and they have ordered repair parts. The thermostat for the King Road Lift Station needed to be replaced. Steven Udovich was hired to move the snowbanks in the downtown area and at the TIC. The skating rink is ready. Paul thanked Tony Norman, Brett Brodeen and Abby Koch for donating their time to help remove snow from the rink after the December snowstorm.

Airport: Paul Koch reported an inventory of 1,390 gallons of 100LL and 2,362 gallons of Jet A. The 100LL pump is not working and Paul has put out a NOTAM. John Hess was able to clear snow from the runway lights. Paul requested a mechanic be hired to look at the snow blower. It frequently stops running. Paul was directed to work with the Airport Committee on contacting a mechanic.

Fire Department: Fire Chief Jeremy Wright reported the extractor washing machine has been hooked up. Jeremy thanked local businesses for their support of the Fire Department.

Ambulance Department: Ambulance Director Donna Hoffer reported they held elections for director in October. Motion by Bruce Black, second by Hannah Manick, to approve Donna Hoffer as Ambulance Director for another term. All in favor. MOTION CARRIED. The ambulance was awarded a \$2,000 grant from the Lake Country Power Operation Round Up program. The funds will be used toward the purchase of two Panasonic Toughbook FZ-55 computers. Approximate cost of the computers is \$7,846. They will replace the two nonworking 10-year-old Panasonic Toughbooks. Donna presented two proposals for an increase in pay for ambulance personnel for the council to consider. She confirmed the increase is included in their budget. Motion by Melissa Wright, second by Bruce Black, to accept proposal #1 effective with pay period #3:

EMTs increase from \$4.00 per hour to \$5.00 per hour

EMRs increase from \$3.00 per hour to \$4.00 per hour

Drivers increase from \$2.00 per hour to \$4.00 per hour

Runs increase from \$40 per run to \$50 per run.

Medical transports increase from \$100 to \$125 per transport

All in favor. MOTION CARRIED

Tourist Information Center: Has been quiet.

Comments from Council/Visitors: None.

Comments from Mayor: None.

There being no further business before the Council, motion by Bruce Black, second by Hannah Manick, to adjourn. All in favor. MOTION CARRIED.

Meeting adjourned at 5:50 p.m.

Respectfully submitted,


Robert Antikainen, Mayor


Cheri J. Carter, Clerk/Treasurer