

**ORR CITY COUNCIL  
MINUTES OF REGULAR MEETING**

**TIME AND PLACE:** The regularly scheduled meeting of the Orr City Council was held at 6pm on Monday, January 13, 2025, at the Orr City Hall.

Robert Antikainen was sworn in as mayor for a two-year term (1/2/25-12/31/26). John Jirik was sworn in as councilperson for four-year term (1/2/25-12/31/28).

**CALL TO ORDER:** Mayor Robert Antikainen called the meeting to order at 6:00 p.m.

**ROLL CALL:** Present at roll call: Mayor Robert Antikainen, City Councilors Bruce Black, Hannah Manick, John Jirik. Absent: City Councilor Melissa Wright

Also present: Clerk/Treasurer, Angela Fabish; Ambulance Director, Donna Hoffer; Public Works Maintenance Jeff Wiedemer and Asset Manager Tom Reynolds of Veolia North America; Cook News Herald, Amy Shuster; Timberjay, David Colburn. Fire Relief Association Secretary, Shane Halverson arrived after roll call.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was recited.

**ADDITIONS/DELETIONS TO THE AGENDA:**

Deletion: Veolia Invoices # 9000190195, 9000190218, 9000193717 do not need approval.

**OLD BUSINESS:** None

**CONSENT AGENDA:** Motion by Councilor Black, second by Councilor Jirik, to approve Consent Agenda consisting of Minutes of Minutes of Regular Meeting of December 9, 2024, and expenditures in the amount of \$83,541.22. All in favor. MOTION CARRIED. One (1) Absent.

**AGENDA:**

**A. Resolution 2025-01 2025 Appointments:**

Motion by Councilor Jirik, second by Councilor Manick, to approve Resolution 2025-01 with appointments of:

City Auditing Firm and Service Contract: Sterle and Co.

Legal Newspaper: The Timberjay

City Legal Counsel- Kelly Klun / Bond Counsel Appointment: Fryberger, Buchanan, Smith & Frederick, P.A

Local Noxious Weed Inspector Mayor Robert Antikainen

Financial Institutions and Authorized Signatories

Park State Bank: Checking - Robert Antikainen, Councilor Manick, Angela Fabish

ATM- Councilor Black, Angela Fabish, Nicole VanOs / EDA-Robert Antikainen, Councilor Black

League of MN Cities 4M Fund: Robert Antikainen, Angela Fabish

RBC Wealth Mgmt Investments: Robert Antikainen, Angela Fabish

First Horizon: Letter of Credit- Robert Antikainen, Councilor Black

Acting Mayor who shall preside & perform duties in the absence of the Mayor: Councilor Black

Motion by Councilor Jirik, second by Councilor Manick, to approve 2025 Committee Appointments:

**Airport:** Robert Antikainen/Councilor Jirik

**Ambulance:** Councilor Black/Robert Antikainen

**Buildings (TIC/City Hall/old City Hall/CC):** Robert Antikainen/Councilor Manick

**Cemetery:** Councilors Jirik/ Wright

**Fire Dept:** Councilors Manick/ Wright  
**Liquor Store:** Councilor Jirik/Robert Antikainen  
**Parks & Rec/ATV & VTSI:** Councilors Black/ Wright  
**Personnel Committee:** Councilors Jirik/Wright  
**Water/Sewer:** Robert Antikainen/Councilor Black

All in favor. MOTION CARRIED. One (1) Absent.

**B. Increase IRS Standard Mileage Reimbursement Rate for 2025**

Motion by Councilor Black, second by Councilor Manick, to increase standard mileage rate to \$0.70. All in favor. MOTION CARRIED. One (1) Absent.

**C. Renewal of Liquor Liability Insurance Coverage for 2/7/25-2/7/26**

Motion by Councilor Black, second by Councilor Manick, to approve renewal of Liquor Liability Insurance Coverage for 2/7/25-2/7/26 with Illinois Casualty Company in the amount of \$3,763.00. All in favor. MOTION CARRIED. One (1) Absent.

**D. Renewal of 2025 Insurance Coverage for Property, Mobile Property, and General Liability**

Motion by Councilor Black, second by Councilor Manick to approve renewal of Standard Premium Option for 2025 Insurance Coverage for Property, Mobile Property, and General Liability for total net deposit premium of \$11,672.00. All in favor. MOTION CARRIED. One (1) Absent.

**E. Resolution 2025-02 Resolution to Approve Donations**

Motion by Councilor Black, second by Councilor Manick to approve Resolution 2025-02 approving donations to Ambulance by Brian & Barbara Eggert and Stuart & Mary McKie each in the amounts of \$500 to the Ambulance with appreciation. All in favor. MOTION CARRIED. One (1) Absent.

**F. Request for St. Mary's Catholic Church Gambling Permit Bingo**

Motion by Councilor Black, second by Councilor Manick to approve one day gambling permit for March 23<sup>rd</sup> for St. Mary's Catholic Church and authorize City Clerk or Mayor to sign MN State Gambling Permit. All in favor. MOTION CARRIED. One (1) Absent.

**G. Bids for Geotechnical Evaluations for the Airport PAPI/REIL and Hangar Projects**

Motion by Councilor Jirik, second by Councilor Manick, to approve Geotechnical Evaluations bids from Braun Intertec for the Airport PAPI/REIL at \$7610.00 and Hangar at \$7340.00. FOR: Councilor Manick, Councilor Jirik AGAINST: None ABSTAIN: Black. ABSENT: Councilor Wright. MOTION CARRIED.

**Deposit - 2<sup>nd</sup> Half Payment of Cook- Orr Hospital Special Assessment Levy**

Motion by Councilor Black, second by Councilor Manick, to approve Clerk/Treasurer to deposit 2<sup>nd</sup> Half Payment from Cook-Orr Hospital Special Assessment Levy into Ambulance checking account in the amount of \$52,215.27. All in favor. MOTION CARRIED. One (1) Absent.

**H. Short-Term Vacation Renewals**

Motion by Councilor Black, second by Councilor Jirik, to approve Short-Term Vacation Renewals for Osprey Ridge and Shane Halverson. All in favor. MOTION CARRIED. One (1) Absent.

**I. Request to Increase Fire Relief Association Retirement Stipend**

Motion by Councilor Black, second by Councilor Manick to approve increase Fire Relief Association Retirement Yearly Stipend from \$650 to \$1000. All in favor. MOTION CARRIED. One (1) Absent.

Ambulance: Ambulance Director Donna Hoffer advised that they have received equipment with the funds that they received in grants. Request for Action Training invoice payment. They had 16 runs, 2 mutual aid with Cook, and 5 medical transports. An additional EMR member is on staff.

Fire Dept: Fire Chief Jeremy Wright was not present. Shane Halverson advised December was pretty quiet with 2 calls. No snow has equaled no rescues. Engine 1 had a valve replaced. Appreciated approval of Fire Relief retirement increase and advised that there is plenty of surplus.

Public Works: Veolia North America Project Manager Zach Meyers provided monthly report. Interim Maintenance Assistant Jeff Wiedemer advised that they have been trying to maintain the correct chlorine residual in the water which has caused odor and possibly an off taste. Chlorine has to be in the water to kill the bugs to keep people from being sick. It is higher than what it has been in the past. that he has been teaching Maintenance Assistant Ethan Olson standard procedures and he's been doing a good job. He introduced Asset Manager, Tom Reynolds from Veolia North America, who has completed a computerized maintenance program that will track all the assets and all the pumps to track any issues or potential issues and create the list for Capital Improvement Program. Long term program that can be accessed by staff and will stay with the City. Airport Manager Ethan Olson was not present but did submit report of fuel inventory in the amount 2002 gallons of 100LL and 1501 gallons of Jet A.

Tourist Information Center: Clerk/Treasurer Angela Fabish advised foot traffic has slowed down.

Comments from Public: None

Comments from Mayor/Council: Councilor Manick gave thanks to the people who donated and thanks given to Liquor Store Manager Nicole VanOs for all her hard work in making the place look fresh and new.

**ADJOURNMENT:** There being no further business before the Council, motion by Councilor Manick, second by Councilor Black, to adjourn. All in favor. MOTION CARRIED. One (1) Absent.  
Meeting adjourned at 6:21 p.m.

Respectfully submitted,

  
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Mayor Robert Antikainen

Attest:   
Angela Fabish, Clerk/Treasurer